# ALGWA WA Branch

**Special Meeting: 8 July 2021**

Held via: Zoom video conference

Present: Karen Wheatland; Laurene Bonza; Janelle Sewell; Elizabeth Re; Chontelle Stone

Apologies: Jo Barrett-Lennard; Brooke O’Donnell

The meeting opened at 7.05 am

Brooke asked to do a Welcome to Country

(listed as apology)

1. **Special meeting**

President after consultation with some board members called a special meeting to allow for discussion on the Standing up program and approve some expenditure and other items, as Covid and lock downs etc. had prevented the board from meeting in June and asked that the normal agenda items and minutes from the previous meeting of the 3 May 2021 be held over till the 20 July 2021 meeting, to allow time for discussion on those items.

**1.1 MOVED: by Liz and seconded by Karen that the minutes from the previous meeting of the 3 May be held over until the 20 July meeting and was carried without objection**

**2 Standing Up program overview**

Janelle said they were on track and had organised the power point presentation, venue and refreshments for Narrogin, Northam and Geraldton, with other venues to be confirmed. At this stage they had potentially one metro council and eight regional councils expressing an interest in sponsoring a session

A brief overview of the councils who have accepted the invitation to host Standing up and the potential cost is provided by Chontelle and is subject to change

Karen congratulated Chontelle and the team on a terrific job in getting the Standing Up program off and running and was looking forward to Geraldton

Karen has approached the local members of parliament, to attend and speak and hopefully to sponsor the refreshments and so far everyone has been very enthusiastic and asked the team to make sure they connect with the local members (I think this was the 20th July 2021)

Liz asked why there was a financial outlay for the food etc. as she thought they were covered by the MP, Karen said if there was a shortfall would be covered under the funding grant.

General discussions on what was discussed and agreed to on the planning day and in particular relation to the Standing Up and Mentor Net programs, unfortunately the minutes were unavailable to confirm the intentions and discussions

**The Standing Up program so far:**

Date Location Expense Description Attending Guest Speakers

 $ 192.50 Banner

 $ 1,375.00 Election Guides (500)

 $ 292.05 Tablecloths

Funding reconciliation- expenditure: $ 5,186.18 available funding: $14,813.8

**12th July Narrogin**

 Chontelle Stone Shelley Payne

 Janelle Sewell BSFTM

$ 70.00 Fuel

$ 140.00 Catering

$ 215.53 Accommodation 11/7

$ 100.00 FB ad

**13th Jul Northam**

Chontelle Stone Shelley Payne

Janelle Sewell BSGBB

 $ 70.00 Fuel

$ 108.60 Accommodation 12/7

$ 100.00 FB Ad Brooke O'Donnell

**22-July Geraldton**

Chontelle Stone Lara Dolton

Kaz Wheatland BSNAL

$ 80.00 Catering

$ 70.00 Fuel

$ 95.00 Accommodation

$ 130.00 FB Ad

**23-July Carnamah**

 Chontelle Stone TBC - Lara Dolton

 Kaz Wheatland

?? Catering

$ 70.00 Fuel

$ 207.00 Accommodation

**26-July Canning**

Chontelle Stone TBC - Simone McGurk

 Brooke O'Donnell Hannah Beazley BSFXW

$ 135.00 FB ad

**28-July Augusta/Margaret River**

Chontelle Stone TBC - Libby Mettam

Amanda

 $ 70.00 Fuel

Accommodation TBC -

**10-August Carnarvon**

 Chontelle Stone

Kaz Wheatland

 BSSFG $ 140.00

$ 825.50 Flights

??? Accommodation

$ 160.00 Car hire

**18-August Boddington**

Chontelle Stone TBC - Mia Davis

Kaz Wheatland TBC – Amanda BSMUZ

$ 70.00 Fuel

??? Catering

**24-August Brookton**

 Chontelle Stone Shelley Payne

Janelle Sewell?

$ 70.00 Fuel

**2.1 ACTION: Chontelle to provide an updated, easily readable report on the number of people who have booked in to attend each session, along with actual and projected costings and who from the board and members of parliament are to attend and have attended. Along with confirmed dates and locations of the presentations**

**2.2 ACTION: board members to advise Chontelle when they can attend an event to ensure all board members experience the thrill of spreading the ALGWA WA word**

**2.3 ACTION: Chontelle to provide the minutes of the ALGWAWA planning day for the next meeting to enable the recommendations to be discussed and ratified by the board**

**3 President’s Report**

Karen commented on her successful meeting with the new Local Government Minister John Carey. Karen explained to him the Standing Up and MENTOR Net programs that ALGWA WA had intended to run over the next six months to 12 months encouraging women to stand for Council and for women to apply for jobs in local government. The Minister agreed to share our events through his social media platforms at no cost to ALGWA WA.

Karen said she spoke to both Minster for Women and parliament house on the potential of having tours and afternoon tea in parliament house and perhaps running a function in conjunction with one of their events

Liz made the comment that with Covid and lockdowns, we perhaps need to consider live streaming events / podcasts / interviews etc. Our Council had used Ashley Morrison and he was good value. Karen suggested might be good to use Dundas as they have a lot of women

Liz made the comment that we need to have covid sheets for when we hold events to ensure Covid compliance. Karen said she could organise a Q code for ALGWAWA

Karen made the comment that she attended the NGA in Canberra and had spent good quality time with ALGWA discussing he needs of women going forward and election issues.

Both Karen and Liz helped out at the ALGWA stall and ALGWAWA were unaware at the time to bring photos etc. for the stall and Karen printed off some photos of the achievements that ALGWAWA have had for display boards. Also at the NGA in Canberra the ALGWA always do a pledge at meetings and functions in support of women who are elected onto Council and suggested we do as well in the West. Liz commented that she thought it was well received in Canberra and was also a good idea to do here in WA. Chon said we should get Local Government election candidates to do the pledge

Karen made the comment that it was ALGWA WA turn at the national ALGWA breakfast to donate a door prize and so she purchased a prize on behalf of the board and will provide the receipt for reimbursement, which the board acknowledged and agreed

Karen made the comment that she had attended a Women Hall of Fame meeting and said changes will be made and a new group was formed. Chontelle asked if we have any nominations and the time frame and Karen advised she will come back to the board

Karen confirmed the acceptance of Debbie Whyte, who has a background in finance and accountancy and is an officer at the City of Melville as our new treasurer

Karen made the comment that the zoom meetings were working well considering Covid and limited time availability of members and that she had been using her own private zoom account for the meetings and asked for reimbursement which was accepted by the board

**3.1 ACTION: Karen will discuss with relevant ministers, the potential of having a ALGWAWA event in conjunction with parliament house and members of parliament and provide details at the next meeting**

**3.2 ACTION: Liz will provide details of Ashley Morrison with regard to live streaming events for consideration for the next meeting**

**3.3 ACTION: Karen to organise a Q code of ALGWAWA to ensure we are covid compliant for the next meeting /function**

**3.4 ACTION: Karen to organise with Marion the president of ALGWA to do the pledge on social media so that it could be shared in WA**

**3.5 ACTION: Karen to provide an update to the board with regard to the status of the Women Hall of Fame and asked for nominations from the board, for the next meeting**

**3.6 MOVED: Cr Karen Wheatland and seconded Cr Elizabeth Re, that Debbie Whyte is elected as the treasurer of ALGWAWA, carried with no objection**

**3.7 MOVED: Liz and seconded Laurene that Karen be reimbursed to the value of $ 20 for the purchase of a door prize for the ALGWA national breakfast, carried with no objection**

**3.8 MOVED: Liz and seconded Laurene that Karen be reimbursed to the value of $ 230.89 for ALGWA WA use of her private zoom account, carried with no objection**

**3.9 MOVED: Liz and seconded Laurene that Karen be reimbursed to the value of $69 for the printing of photos of ALGWAWA events for the ALGWA stall at the NGA, conference Canberra, carried without objection**

4 **LGIS grant**

Karen had been discussing with LGIS for some grant money to assist with the roll out of both Standing Up and Mentor Net programs. Also supporting the cost for merchandise, refreshments etc. She explained we needed to get this back to LGIS by Friday to lock it in and there was no need to be specific at this stage regarding the signature event they will host; we can be broad with that. Just to lock in an agreement. She will raise in the chat group and see what board members respond.

**4.1 ACTION: Board agreed to look at the LGIS sponsorship for events, booklet, etc and asked Karen to circulate information with regard to LGIS potential sponsorship**

**5 TEXT FOR WECLOME LETTER**

Janelle provided a draft welcome to ALGWA WA letter, that she had previously circulated and asked for feedback so that it can be formalised as part of our welcome pack

Dear…..,

Welcome to the Australian Local Government and Women’s Association WA Branch (ALGAWAWA), also, affectionately known as the “WAWA”s.

By joining ALGWA, you have joined an organisation of women who stand before you. ALGWA was first established in 1951, we’ve come a long way in representation since then, but we still have a long way to go. In 2021, we are asking women across all Local Governments to “Stand Up” to increase women representation in local government by providing the networking, tools and support during local government election campaigns.

As a member you will:

 -be provided with access to a kit with everything you need to run a successful election campaign

-access to a supportive community, events and networking, including regular in-person meet ups, a FaceBook community and mentoring and leadership

-you will be trained and coached along the campaign and trail, and when elected

-you will have access to resources to support you in your role as a candidate and Councillor

Please find us on Facebook here: <https://www.facebook.com/ALGWAWAs/>

Access to member benefits can be found here: <https://www.algwawa.asn.au/our-history>

Your log in details are:

Please don’t hesitate to contact us if you require any assistance as you “stand up” and represent in local government. Thank you for being a part of this important community.

Sincerely

Karen Wheatland

President, ALGWAWA

**5.1 ACTION: Liz moved, seconded Karen, Janelle letter, as shown above, be accepted as a welcome pack letter from ALGWA WA**

6 **Meeting Closed**

Meeting closed at 8.11 am

Next Meeting via zoom potentially Tuesday 20 July 2021, at 7 am to be confirmed